

# MALTREATMENT DETECTION AND PREVENTION PROGRAM



## Prevent: Identification of trends

Periodic review and revision of policies and procedures (Directors)

- Monitoring activities
- Review and or Analysis of incident reports
  1. Program Manager: (as they occur)
  2. Facility Nurse (weekly Follow up)
  3. Regional Director (house and regional trends)
  4. Designated RN (identification and reporting of Organizational trends)
  5. Administrator (per reporting policy)

## Screen

- *Employees:* (Applicant Background Study, past references, driving record)
- Check employees against Department of Justice Dru Sjodin National Sex Offender Public Website
- Check Minnesota Public Criminal History (BCA) website
- *Individuals:* (referrals for placement - review of Support Plan, Individual Abuse Prevention Plans, IEP's, psychological, house visits observation etc. to determine whether Living Well Disability Services can meet needs of individual)

## Identify

- Wellness checks
- Daily documentation in T-log (Journal notes and Health notes).
- Scheduled assessments by nurse
- Implementation of Learning Path: Focus on people and their specific vulnerabilities

## Train

1. Training in definitions of maltreatment and reporting suspected maltreatment of a vulnerable adult/minor at hire and annually per regulations. (Utilization of College of Direct Support)
  2. Training in incident reporting (Living Well Disability Services training and College of Direct Support)
  3. Training in recognizing possible signs and symptoms of maltreatment (Living Well Disability Services specific training and College of Direct Support)
- \*Seek technical assistance from "experts" as to best practice for prevention and detection (e.g., MDH and DHS).

## Protect

1. Monitoring (random, unannounced visits to homes)
2. Lead staff identified for every shift (even those situations when Supervisor not on site)
3. Reporting suspected maltreatment of a vulnerable adult or minor procedure

## Report and Investigate

1. Reporting suspected maltreatment of a vulnerable adult or minor procedure
2. Investigation procedure
3. Investigating suspected abuse, neglect or unknown injuries

## Respond

4. If maltreatment is suspected, immediate plan put in place to limit any further exposure of alleged victim to alleged perpetrator
5. Reporting suspected maltreatment of a vulnerable adult or minor procedure
6. Incident reporting procedure